

## **Executive Committee Minutes November 12, 2009**

Present: Tamara Ledley, Steve Berrick, Karl Benedict, Chris Lenhardt, Patricia Huff, Bruce Caron, Peter Fox, James Frew, Carol Meyer, Michael Goodman, Brian Rogan, Margaret Mooney

The meeting began at 2:02 PM with a discussion of the Martha Maiden award. A quorum was achieved at 2:05 PM

**1. Adoption of Minutes** A motion was made to adopt the minutes. It was seconded and approved.

**2. Copyright policy for website** Brian presented the draft copyright policy to the committee based on his research of the Creative Commons site. The report was received generally favorably with the following suggestions:

- Check the GNU compatability of the WIKI
- Send a copy to John Wilbanks of Creative Commons for suggestions
- Contributions to the website need to have more clarity.

Karl Benedict offered to send some wording suggestions to incorporate into a new draft. It was noted that people who use our materials need to have correct attribution.

It was decided that this would be reworked and prepared to bring this to the floor at the winter meeting with the goal being to leave the December telecon with a document that can be given to the entire membership.

## **3. ESIP Federation Business**

### **• Partnership Election Update**

We are in the last few days of the voting which will bring five new members to the meeting.

We are beginning to look at the process of what we do with inactive members. Michael Goodman and the bylaws committee will look into this process.

### **• January Elections (Officers, Committees, Type Reps)**

There are plans to run an electronic election before the winter meeting. This would not include the type representatives which would be nominated and elected at the winter meeting.

There was a suggestion put forth of whether or not we would we have a longer voting period. It is typical that the nominations tend to come in at the last minute so the length of time for nominations isn't that important.

The fourth of December will be the nomination deadline, which will give time for a longer voting period. Everything is set up for nominations to be posted on the Wiki.

- Winter Meeting

The agenda has really taken shape in the last few weeks. The different tracks are well underway.

- GEO Plenary

We will have a presence at the GEO Plenary this coming week both in the presentations as well as having a booth.

#### **4. Policy for Committee and Working Groups Budget Reviews**

The committee adopted a budget policy for committees and clusters back in September 2009. Bruce Caron, chair of the finance committee was invited to give a presentation.

There were some issues about budget requests for a project that would require a sustained funding beyond the lifetime of a one time event which prompted the discussion.

Rob Raskin spoke specifically on the Product and Services group budget request which was at the heart of the discussion.

The discussion centered around the following issues:

- Should long term funding be a standard?

- Should the Executive Committee give oversight or should it come through FUNDing Friday.

- If a product is used federation wide, such as the testbed proposed and resides on the ESIP website should the maintenance be funded? –

The ficom issue was that the committee was being funded to do project work and that some of it was long term issue of the work. Is this the right process for this kind of work? There may be a conflict if it isn't presented to the entire assembly since there may be others interested in the work.

Chris Lenhardt observed that there were a lot of policy questions being raised in the discussion and that there was a need for outside advice on this issue. According to Carol we are very much in line with what our funds may be used for in terms of work.

Products and Services, through Rob Raskin, agreed to hold off on their budget request until there is further clarification on the issue.

## **Conclusions**

-The question before the committee now was whether or not it can consider the budget requests or should decisions be held off until there is more clarification.

It was decided that this could not be finalized at this meeting. The document needs to be refined and then brought up again at the next telecon or to go before a larger body.

Carol agreed to work with Bruce and Rob to edit and clarify the document, and bring it back before the committee.

## **5. Other**

Bruce Caron was the lone nominee for the Martha Maiden Award. There was discussion that followed on whether the group was comfortable moving ahead or should there be a subcommittee?

It was felt that it was best to at least do “due diligence” so that the nomination appeared above board.

It was decided that in the next ten days there would be a decision through the committee after supporting materials are sent out.

Since this year there was only one nomination, it was felt that there needs to be a way to increase the nomination probably by setting the date much earlier in the year. Carol will update the wiki to allow for rollover nominations.

Meeting was motioned to adjourn by Michael Goodman and seconded by Steve Berrick. Meeting adjourned at 3:17 PM